

York VTS Trainers Appraisal Scheme

Job Description

Comply with VTS regulations- regional criteria

Identify, facilitate educational needs

Teaching- Maintain learner-centred teaching

Helping to develop competence - training, clinical, managerial

Assess knowledge, skills

Importance of relationship with GPR

Pastoral, mentoring role

Attending Trainer workshops

Appraisal scheme

Both parties complete form

Review last year's form

Past/Present GPRs opinions canvassed

Personal development, achievements, developments, new skills listed

Performance under Job Description - what has been done well, areas *far* improvement noted

Changes made in Training noted

What are objectives for Training, personal development for the future?

What has caused problems, what has limited performance?

Personal Review and Development Report for York VTS Trainers

Name

Period of Activity covered by Review

- 1) *Please outline your main activities over the review period indicating any changes that have occurred since the previous review.*

Please mention any special features or achievements to which you wish to draw attention.

Main activities

Special features or achievements

2) *What do you believe to be the strengths and weaknesses of your **performance** in the different **areas of your job**?*

*Are there any skills, that you possess, which could be offered to the **M**?*

*Are there any areas of your **job description** with which you have not been able to comply?*

*What, if any where the **main constraints** on your effectiveness?*

*How has any **personal training** or **professional development** helped to increase your effectiveness?*

Strengths

Weaknesses

Constraints/Limits on performance

Training/Professional Development

3) *State the objectives which you hope to achieve over the next review period and in the longer term.*

4) *Explain to what extent you have met the objectives identified at the previous review.*

5) *On the basis Of your performance aver the review period and your objectives for the next review period are there training or professional development measures from which you think you would benefit?* .

Comments by Appraiser

Signed-

Appraiser

Signed ...

Appraisee

Date....

5, The Training Practice is currently likely to be meet the regional criteria

(With ease, possibly a problem, definitely a problem)

- a. Notes (With ease, possibly a problem, definitely a problem)
- b- Library (With ease, possibly a problem, definitely a problem)
- c. Tutorial I Protected Time (With **ease**, possibly a problem, definitely a problem)
- d. Other **areas** (With **ease**, possibly a problem, definitely a problem)

6. My strengths / Weaknesses as a Trainer are: (and why?)

- a. Tutorials (Very strong, strong, ok, weak, very weak)
- b.. Random Case Analysis (*Very strong, strong, ok, weak, very weak*)
- r *Summate Assessment (Very strong, strong, ok, weak, very weak)*
- d. MRCGP (very str rg,.strong, ok, weak, very weak)
- a. Use of GP Registrar Logbook (Very strong, strong, OK weak, very weak)
- l Providing Feedback / Appraisal (Very strong, strong, ok, weak, very weak)
- g. Other areas (Very strong, strong, ok, weak, very weak)

7. Over the next twelve months I have the Mowing training objectives:

8. I will achieve my objectives by: (meetings/ reading /audit etc.)

9. I will be able to assess how t have achieved my objectives by:

10- In the longer term, I would like to:

Other issue